

## Terms & Conditions

### Requirements

1. Consignee must be a registered importer by the Bureau of Customs.
2. An importer must have CCN - Customs Client Number, a unique identifier in the e2m customs.
3. BRN - Bank Reference Number. This is issued by the Authorized Agent Bank following the importers opening or designation of debit account
4. Consignee must be registered with CPRS and is updated in the Customs Computer Data, otherwise, electronic lodgement of import entry is not possible.
5. Pro-forma Invoice, No Commercial Value and Value for Customs Purposes are not accepted by the Bureau of Customs.
6. Original Commercial Invoice and Packing List are required for customs clearance/releasing of shipment.
7. Specific commodity/items may require permits prior importation, such as items with radio frequency, transmitters, electrical/construction materials, food and drugs, etc.

### Standard trading terms and conditions

1. All business is conducted in accordance with our General Standard Trading Conditions - Republic of the Philippines, a copy of which is available upon request
2. This quotation is exclusive of Duties & Taxes, inspections, DG Surcharges, Permits, storage, demurrage charges unless otherwise specified.
3. The rates are based on the given information, e.g. Weight, measurements, volume provided. Any variation would result in proportionate adjustments. Rates are quoted as per valid tariffs and conditions and are subject to change
4. The rates quoted apply to General Cargo only and are not applicable for hazardous, out of gauge cargo, perishable, and valuable cargo. All surcharges are current as per date of quotation and subject to change with or without notice. Freight charges are based on carrier of our choice and is subject to availability and acceptance.
5. F/Time of 4 hours from the time of truck's arrival at the unloading area. Thereafter, demurrage charges shall be applied, i.e.

1st day - 80% of trucking rate per day

Thereafter, 100% of trucking rate per day

Bobtail - 100% of trucking rate per day

Terms: FOT (Free on Truck) - loading/unloading not included

6. Trucking Charges may increase depending on the empty return location to be prescribed by the carrier.

**LCL shipments:**

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Thereafter, 100% of trucking rate per day

Bobtail - 100% of trucking rate per day  
Terms: FOT (Free on Truck) - loading/unloading not included

**Air shipments:**

**Requirements**

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4. Consignee must be registered with CPRS and is updated in the Customs Computer Data, otherwise, electronic lodgement of import entry is not possible.
5. Pro-forma Invoice, No Commercial Value and Value for Customs Purposes are not accepted by the Bureau of Customs.
6. Original Commercial Invoice and Packing List are required for customs clearance/releasing of shipment.
7. Specific commodity/items may require permits prior importation, such as items with radio frequency, transmitters, electrical/construction materials, food and drugs, etc.
8. Please ensure accuracy of all details when HAWB/HBL are prepared/printed. Kindly note that even wrong spelling, punctuation marks, spacing and other clerical errors will now be subject to amendment proceeding or may concede to facilitation only.

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5. F/Time of 4 hours from the time of truck's arrival at the unloading area. Thereafter, demurrage charges shall be applied, i.e.



**a. hartrodt**  
TRANSPORT IS OUR BUSINESS

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Bobtail - 100% of trucking rate per day  
Terms: FOT (Free on Truck) - loading/unloading not included

6. No Storage Free-Time at the airline's appointed warehouse